



INITIAL APPLICATION FOR A CERTIFICATE OF AUTHORIZATION FOR A PROFESSIONAL CORPORATION

Date of submission of application: _____
(Month Day, Year)

Section A

Corporate Name: _____
(N.B. The name of the corporation must comply with the requirements of s.1 of Ontario 39/02 – see Guide)

Corporation Number: _____

Practice Name (if applicable): _____

Corporate Address: _____

Phone # _____ Email _____

Section B

I, _____, a member of the College of Midwives of Ontario and a director of the corporation, am applying on behalf of the above corporation for a Certificate of Authorization under the Regulated Health Professions Act, and declare that:

- 1) **Membership:** I am a member of the College of Midwives of Ontario and my certificate of registration is not currently suspended or revoked.
- 2) **Incorporation:** The corporation is incorporated under the Business Corporations Act of Ontario.
- 3) **Corporation Status:** There has been no change in the status of the corporation since the date the corporation profile report was issued (must be within previous 30 days of the date of submission of this application).

4) **Shareholders:** The name of each shareholder of the corporation and his or her College registration number, business address, business telephone number, and Email as of the date of submission of this application is (use additional pages if necessary):

Full Name	College Registration #	Business Address	Business Phone	Email

5) **Directors and Officers:** (Note: all directors and officers must be shareholders of the corporation) The names of all of the directors and officers of the corporation as of the date of submission of this application are:

Full Name (as above)	Director (Yes /No)	Officer (Yes /No)	Title of Officer

6) Practice Location(s):

As of the date of submission of this application, the corporation practices in the following location(s), if different from the corporate address, as listed in Section A. The only addresses omitted are residential addresses of clients.

Address	Phone Number

7) Professional Activities:

As indicated in the accompanying declaration, the corporation cannot carry on, and cannot plan to carry on, any business that is not the practice of the profession governed by the College or activities related to or ancillary to the practice of the profession (Regulation 39/02 2.(1) 6.ii). List in full any ancillary activities permitted under the corporation's articles of incorporation.

- 8) **Members Practising:** Members of the College of Midwives of Ontario that will practise the profession through the corporation, including shareholders and employees of the corporation, are:

Full Name	College Registration Number

9) **Supporting Documentation:**

The application includes the following documents:

- Signed application form, including undertaking forms signed by all shareholders.
- \$500 Fee Note: Certificate is valid from date of issue to March 31st.
- Declaration by a director of the corporation signed no more than 15 days before this application is submitted.
- Copy of a corporate profile report issued by the Ministry of Government and Consumer Services or by a service provider which is under contract with the Ministry of Government and Consumer Services that is dated not more than 30 days before this application is submitted.
- Copy of the Certificate of Incorporation, including the articles of incorporation.
- Copy of every certificate of the corporation that has been endorsed under the Business Corporations Act as of the date this application is submitted, if applicable.

10) **Accuracy of application:** I have personal knowledge of the declarations contained in this application and of the information I have added in completing this form, and I declare that the declarations and information are accurate and complete.

Applicant's Signature

Date (Month Day, Year)

Print Name

Registration Number

OFFICE USE ONLY

- Application is approved
- Application is denied

Reasons denied: _____

Registrar's Signature

Date

Section C

**UNDERTAKING FOR
PROFESSIONAL CORPORATIONS**

(Each shareholder of the corporation must sign this form)

I, _____, holding College
registration number _____, am a shareholder of _____

and do undertake as follows:

- (1) I will ensure that, in the course of practising the profession, the corporation does not do or fail to do anything that would be professional misconduct if done or failed to be done by myself.
- (2) I will ensure that the corporation does not breach any provision of the Code of Conduct for corporations that may be published by the College from time to time.
- (3) I will ensure that the corporation maintains a valid Certificate of Authorization and does not provide professional or ancillary services while its Certificate of Authorization is under suspension or revoked or when it does not satisfy the requirements for a professional corporation under subsection 3.2(2) of the Business Corporations Act.
- (4) I will ensure that the corporation complies with the Regulated Health Professions Act and its regulations, the Health Professions Procedural Code, the Midwifery Act and its regulations, and by-laws of the College.
- (5) I will ensure that any person who is not currently a shareholder of the corporation shall file a similar undertaking with the College as soon as he or she becomes a shareholder.
- (6) I will ensure that the College is notified of any changes to the name, articles of incorporation or practice locations of the corporation as soon as they occur and to any other information provided in the application within the time period required by the by-laws.
- (7) I will ensure that if the corporation practises in a name other than its corporate name, the corporation shall first notify the College of its practice name and shall include its corporate name in all written, electronic, or broadcast communications.

Shareholder's Signature

Date (Month Day, Year)

Print Name

Registration Number

Section D

DECLARATION

I, _____, holding
College registration number _____, am a director of _____
_____ ,

and do hereby declare the following:

- i. that the corporation is in compliance with section 3.2 of the Business Corporations Act as of the date this statutory declaration is signed,
- ii. that the corporation does not carry on, and does not plan to carry on, any business that is not the practice of the profession governed by the College or activities related to or ancillary to the practice of that profession,
- iii. that there has been no change in the status of the corporation since the date of the corporation profile report enclosed with the application for a Certificate of Authorization that accompanies this declaration, and
- iv. that the information contained in the application for a Certificate of Authorization that accompanies this declaration is complete and accurate as of the day this declaration is signed.

Signature of Declarant

Print Name

Date (Month Day, Year)