

<i>Policy & Procedures:</i>	Supervision Plan for International Midwifery Pre-registration Program Applicants
<i>Reference #:</i>	PPS006_C021010
<i>Approved by:</i>	Council
<i>Date approved:</i>	February 10, 2010
<i>Attachments:</i>	none



Supervision Plan for International Midwifery Pre-registration Program Applicants

PURPOSE

To outline the timelines and procedures for setting up a Supervision Plan for International Midwifery Pre-registration Program (IMPP) applicants for registration with the College of Midwives of Ontario (CMO) as a Supervised Midwife.

RATIONALE

To ensure registration practices are transparent, objective, impartial and fair.

LEGISLATION

The relevant legislation, regulations and by-laws regarding registration with the CMO includes:

- the *Health Professions Procedural Code*, being Schedule 2 to the *Regulated Health Professions Act*, 1991, as amended from time to time
- Registration Regulation made under the *Midwifery Act*, 1991
- the CMO by-laws, Articles 14 and 15

SCOPE

This policy applies to all departments and administrative offices of the CMO, to all CMO officers, to Council and committee members and employees, and to IMPP registration applicants.

POLICY

A supervision plan must be created for all IMPP applicants. This supervision plan will be created by the CMO within 15 business days after receipt of the registration application and the final IMPP report.

PROCEDURES

1. The CMO receives the registration application from the applicant and the final IMPP report from the IMPP program. The IMPP report outlines any areas that need to be addressed.
2. The CMO develops a Supervision Plan based on the final IMPP report. The Supervision Plan includes: the number of births to be attended, the minimum amount of time required working

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in a community-based practice, and any other clinical requirements identified in the final IMPP report.

3. After the Supervision Plan is prepared it is sent to the applicant for signature. All members of the supervising practice must also sign the plan. One member of the practice must be designated as the Supervising Midwife who will supervise, sign off on all supervision reports and verify that all requirements outlined in the supervision plan have been completed.
4. The signed Supervision Plan must be returned to the CMO office including a signed Agreement to Act as Supervising Midwife form. Processing of the registration application will then resume.
5. The length of time a Supervised Midwife works under supervision will depend on how long it takes to fulfill the requirements of the plan. The minimum time period for supervision is three months, although most IMPP graduates require 6 to 9 months to complete the supervision plan. The supervision period cannot exceed 12 months.
6. When all supervision tasks are complete, both the Supervised Midwife and the Supervising Midwife must sign off on the Final Supervision Report, verifying that all of the supervision requirements have been completed.
7. Once the CMO receives the signed Final Supervision Report, the registration class will be changed from Supervised Midwife to General Midwife, with the conditions of the New Registrant's Policy remaining in place until the requirements of the New Registrant's Policy are completed.