



Minutes of Council Meeting

Held on March 21, 2018 9:30 am to 5:00 pm

Boardroom (21 St. Clair Avenue East)

Chair Tiffany Haidon, RM

Present Deirdre Brett; Jennifer Lemon; Lilly Martin, RM; Isabelle Milot, RM; Lisa Nussey, RM; Susan Lewis; Gemma Salamat; John Stasiw; Jan Teevan, RM; Edan Thomas, RM; Claire Ramlogan-Salanga, RM (via teleconference)

Regrets Rochelle Dickenson; Wendy Murko, RM

Ex-Officio Kelly Dobbin, RM

Staff Krista Mandani, Marina Solakhyan, Johanna Geraci,

Observers Julie Toole (AOM)

Recorder Zahra Grant

1. CALL TO ORDER, SAFETY, LAND ACKNOWLEDGEMENT AND WELCOME

Tiffany Haidon, Chair, called the meeting to order at 9:33am and welcomed all present.

2. DECLARATION OF CONFLICT OF INTERESTS

No conflicts were declared

3. ENQUIRIES

No enquiries were made.

4. PROPOSED AGENDA

MOTION: That the proposed agenda of March 21, 2018 be approved as presented.

MOVED: Lisa Nussey

SECONDED: John Stasiw

CARRIED

4 a) CONSENT AGENDA

MOTION: THAT THE CONSENT AGENDA March 21, 2018 CONSISTING OF

- Draft Minutes of December 12-13, 2017 Council Meeting;
- Inquiries, Complaints and Reports Committee Report;
- Registration Committee Report
- Discipline Committee Report;
- Fitness to Practise Committee Report; and
- Client Relations Committee Report;

BE APPROVED AS PRESENTED

Moved: Jan Teevan
Seconded: Gemma Salamat
CARRIED

5. PRESIDENT'S REPORT

Tiffany Haidon, Chair, gave a summary of her report including trainings and meetings of statutory committees that were attended.

An update on stakeholder engagement was provided. Of note, the Canadian Midwifery Regulators Councils' Board of Directors have approved the appointment of an Executive Director. The position starts April 3, 2018.

Ms. Haidon along with the Registrar, Kelly Dobbin attended the Midwifery Policy Working Group, co-led by the Association of Ontario Midwives and the Ministry of Health and Long-Term Care to participate in the discussion of how the proposed Expanded Midwifery Care Models will affect College policy. College staff will continue to participate in the Working Group to provide perspective on legislative and regulatory impacts, along with any other consequences the new funding model will have on the regulation of midwifery.

MOTION: THAT THE PRESIDENT'S REPORT TO COUNCIL BE ACCEPTED AS PRESENTED.

Moved: Susan Lewis
Second: John Stasiw

CARRIED

6. PROFESSIONAL STANDARDS FOR MIDWIVES

Johanna Geraci, Quality Assurance Manager gave an overview of the proposed final draft of the Professional Standards approved by the Quality Assurance Committee and the approach that was used to incorporate consultation feedback. The Committee is proposing to Council a June 1, 2018 implementation date for the Standards.

The Council reviewed the draft and some minor revisions and clarifications were proposed. The June 1, 2018 implementation date was agreed upon.

MOTION:

1. That the final draft of the Professional Standards for Midwives be approved, effective June 1, 2018 with the following revisions:

11 – add “clinical”

#22 – change to “client intake process

#44 – To read “Ensure that any physical or mental health condition does not affect your ability to provide safe and effective care”

#46 – Add “client care”

2. To rescind the following standards, upon the implementation of the Professional Standards on June 1, 2018, and direct staff to remove all references to the below standards from the College's current standards:

- 1) Ambulance Transport
- 2) Code of Ethics
- 3) Complementary and Alternative Medicine
- 4) Continuity of Care
- 5) Diagnostic Imaging
- 6) Epidural Monitoring and Management
- 7) Essential Equipment, Supplies and Medication
- 8) External Cephalic Version
- 9) Home and Out-of-Hospital Births
- 10) Induction and Augmentation of Labour
- 11) Informed Choice
- 12) Interprofessional Collaboration
- 13) Laboratory Testing
- 14) The Ontario Midwifery Model of Care
- 15) Neonatal Resuscitation
- 16) Newborn Eye Prophylaxis
- 17) Nitrous Oxide-Oxygen Blends
- 18) Postpartum/Newborn Visits

- 19) Practice Communication
- 20) Practice Protocols
- 21) Prescribing and Administering Drugs (guideline section only)
- 22) Routine Childhood Vaccinations
- 23) Surgical Assistant in Obstetrics
- 24) Twin and Breech Birth

Moved by: Jennifer Lemon
Seconded by: Jan Teevan
CARRIED

7. QUALITY ASSURANCE COMMITTEE REPORT

Jan Teevan, Chair introduced the QAC report to the Council with Johanna Geraci, QAC manager presenting on two items being proposed by QAC for motions:

1. The draft Second Birth Attendant Standard
2. Position Statement on Vaginal Birth After Caesarean

The draft Standard for Second Birth Attendants (SBA) was discussed first. The committee decided that the continuing competency courses, programs and/or trainings required of midwives to maintain registration such as those in Cardiopulmonary Resuscitation, Emergency Skills and Neonatal Resuscitation Program should be the same required of SBAs.

With regard to the Neonatal Resuscitation Program (NRP) requirement, the program restricts access to the course to licensed regulated health professionals and students. The implementation of the proposed SBA standard would particularly affect practices using laypersons as SBA (there are currently 14 such practices on record). Professional Standards are planned for implementation June 1, 2018 and the Council considered if this was reasonable timeframe to notify members who use SBAs and expect compliance. The Council decided that October 1, 2018 implementation of the SBA standard would be a reasonable time frame to allow practices time to make the adjustments they need to ensure compliance. The later implementation date of the SBA standard from the Professional Standards effective June 1, 2018 means that the current standard must be slightly amended to remove the background section, effective immediately.

The Council discussed revisions to the standard *Vaginal Birth After Caesarean (VBAC)*. Initially slated to be rescinded because it falls under the general standards of informed choice and choice of birthplace, feedback from the consultation process determined it was important to keep as a separate

standard. The revised VBAC Position Statement was presented to the Council.

Motion:

1. That the Quality Assurance Committee Report be approved as presented.
2. That the Vaginal Birth After Caesarean Position Statement be approved as presented effective immediately.
3. That the proposed Second Birth Attendant Standard be amended as presented effective October 1, 2018 and the current SBA standard to be amended to remove the background section effective immediately.

Moved by: Isabelle Milot

Second by: Jan Teevan

CARRIED

8. IN CAMERA

MOTION: THAT THE PUBLIC BE EXCLUDED FROM THE MEETING PURSUANT TO CLAUSE 7.2 (B) OF THE HEALTH PROFESSIONAL PROCEDURAL CODE OF THE REGULATED HEALTH PROFESSIONS ACT, 1991. IN THAT FINANCIAL OR PERSONAL OR OTHER MATTERS MAY BE DISCLOSED OF SUCH A NATURE THAT THE HARM CREATED BY THE DISCLOSURE WOULD OUTWEIGH THE DESIRABILITY OF ADHERING TO THE PRINCIPLE THAT MEETINGS BE OPEN TO THE PUBLIC AT 1:28pm

Moved: Lisa Nussey

Second by: Jan Teevan

CARRIED

MOTION: THAT THE MEETING RESUME TO OPEN SESSION 2:16pm

Moved by: Jan Teevan

Seconded by: Lisa Nussey

CARRIED

9. EXECUTIVE COMMITTEE REPORT

Tiffany Haidon, Chair introduced the Executive Committee report starting with an update on the audit for the 2017/2018 fiscal year.

Peter Peng and another staff member of Hillborn, LLP the external auditor, will be onsite May 14- May 18th for this year's audit. The Executive Committee will be doing an assessment of the audit process during their meeting on May 16. The *Assessment of External Auditor* tool is available in the resource library on Board Effect.

Lilly Martin, Vice Chair gave an update on Committee Composition noting that Ali McCallum, a professional member appointed as a non-council committee member declined her appointment due to a declared Conflict of Interest as she is a new member of the AOM Quality, Insurance & Risk Management Committee. Lisa Nussey, professional Council member will also be withdrawing from QAC committee due to time commitment constraints. She will remain on ICRC.

Q3 statement of operations was presented by Carolyn Doornekamp, Director of Operations. Ms. Doornekamp also presented the proposed budget for 2018/2019. This budget represents a 5.5% increase over the budget for 2017-18. The budget will also be submitted to the Ministry of Health and Long-Term Care as part of its funding request to help cover the operational cost of the College. The majority of College revenue comes from membership fees and currently membership does not generate enough revenue to cover expenses. The Ministry has acknowledged this reality and has financially supported the College since its inception to help cover costs to regulate the profession in the public's interest. The College continues to plan for financial independence from the Ministry.

Two significant proposed changes to Fees & Remuneration by-law were discussed.

- 1) Membership Fees changes
- 2) Elimination of Instalment payment.

A \$200 increase in membership is being proposed for October 1, 2018, with a 2% increase annually thereafter to maintain College operational cost and projected expenditures while continuing to reduce its annual funding request from the Ministry.

Regarding the payment of registration fees in instalments, a survey of other regulatory bodies revealed that most regulatory colleges do not offer instalments as a payment option. It is a substantial administrative burden to continue to process payments manually with cheques. The Council considered that eliminating instalments and increasing fees was compounding with the proposed fee increase and decided that there would be a \$50 administrative fee for those who still want to pay in instalments. It was reasoned that the additional fee may help deter members from choosing this method of payment and recover some of the administrative cost. Members who are experiencing financial difficulty will still be able to apply for compassionate consideration. For example, the reduction of fees or payment plans in exceptional circumstances.

MOTION:

1. That the Executive Committee Report and the 2018-2019 budget be approved as presented.
2. That the Fees & Remuneration By-law be approved as presented for 60-day public consultation with retention of instalments with additional \$50 fee.

Moved by: Edan Thomas

Seconded: John Stasiw

VOTE: UNANIMOUS

10. PROPOSED CHANGES TO GENERAL REGISTER BY-LAW

Marina Solakhyan, Director of Regulatory Affairs gave an overview of the proposed changes to the General register By-law.

On May 30, 2017 Bill 87, the *Protecting Patients Act, 2017* was given royal assent by the Ontario legislature. The College's public register has been in compliance with the RHPA since May 2017, the by-law needs to be amended so that it too is also in compliance. Some additional changes and edits unrelated to Bill 87 are also being brought forward as they have been identified as appropriate to make at this time.

MOTION: That Article 14 of the General By-law (Register) be circulated to midwives and stakeholder for 60-day consultation.

Moved: Jan Teevan

Seconded: John Stasiw

VOTE: UNANIMOUS

11. REGISTRAR'S REPORT

The Registrar, Kelly Dobbin gave a summary of the highlights of her report to the Council.

An update was provided regarding participation with the Midwifery Policy Working Group. The Working Group was established in response to the outcomes of the 2018/19 Expanded Midwifery Care Model call for proposals, many of which would be considered outside of the traditional model and scope of midwifery care. The College will continue to participate in the working group to inform stakeholders of any legislative, regulatory and/or other College-related consequences and impacts the new midwifery models may have.

At the December meeting of the Council, proposed changes to O.Reg 168/11 Registration were approved. In light of very recent external factors, such as

the planned approval of new funding models of practices registration practices may be impacted significantly. The Registrar has consulted with the Chair of the Registration Committee and recommended to the Council to withhold circulation in order to answer important policy decisions which may influence changes to the proposed draft. The plan is to bring back the draft to Council December 2018.

Three regulations currently out for circulation by the Ministry of Health:

- Definition of a patient,
- Member automatically revoked if found guilty
- Requirements on public register about misconduct (already in our by-laws)

Annual operational planning took place in January and planned activities were mapped out in the context of the College's Strategic Plan 2017-2020. Goals are very dependent on Ministry decisions.

There will be a Council election June 1-Jun 30, 2018. Two professional members' terms open for election: Jan Teevan and Isabelle Milot. Both are eligible for re-election.

MOTION:

1. That the Registrar's Report and the 2018 Annual Operational Plan be approved as presented.
2. That the proposed changes to O.Reg 168/11 Registration Regulation approved by Council in December not be circulated at this time.

Moved: Susan Lewis

Second: John Stasiw

CARRIED

10. Adjournment

MOTION: THAT THE MEETING BE ADJOURNED AT 4:40PM

Moved: Jan Teevan

Seconded: Gemma Salamat

CARRIED