

# MINUTES OF COUNCIL MEETING

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Held on December 7, 2022 | 1:00 pm to 3:15 pm  
Videoconference

Chair:	Claire Ramlogan-Salanga, RM
Present:	Edan Thomas, RM; Isabelle Milot, RM; Marianna Kaminska; Judith Murray; Don Strickland; Karen McKenzie, RM; Hardeep Fervaha RM; Alexia Singh, RM; Jacqueline Morrison; Robyn Berman, RM; Jyothy Nair, RM;
Regrets:	Oliver Okafor
Guests:	Lilly Martin, RM (Non-Council, Chair QAC)
Staff:	Kelly Dobbin; Victoria Marshall; Johanna Geraci; Nadja Gale; Michele Pieragostini; Stefano Biscotti (Interim Director of Operations)
Observers:	Beth Mens (AOM); Deborah Bosner (AOM)
Recorder	Zahra Grant

1. Call to Order, Safety, Welcome and Land Acknowledgement

Claire Ramlogan-Salanga, Chair, called the meeting to order at 1:01 pm and welcomed all present.

Hardeep Fervaha offered a land acknowledgement.

2. Declaration of Conflict of Interest

No conflicts of interest were declared.

3. Proposed Agenda

The Chair proposed an amendment to the agenda to extend the time allotted to agenda item In Camera by 15 minutes.

MOTION; That the proposed agenda be approved as presented with the in-camera portion extended by 15 minutes.

Moved: Donald Strickland

Seconded: Isabelle Milot

CARRIED

#### 4. Consent Agenda

MOTION: THAT THE CONSENT AGENDA CONSISTING OF:

That the consent agenda consisting of:

- Draft Minutes of September 28, 2022 Council Meeting
- Quarter 2 Reports of:
- Inquiries, Complaints and Reports Committee
  - Registration Committee
  - Quality Assurance Committee
  - Discipline Committee
  - Fitness to Practise Committee
  - Client Relations Committee
  - Fitness to Practise Committee Report
  - Client Relations Committee Annual Report
  - Quality Assurance Committee Annual Report

Moved: Alexia Singh  
Seconded: Marianna Kaminska  
CARRIED

#### 5. Chair Report

Claire Ramlogan-Salanga, Chair introduced the Chair report and provided highlights. The CNAR conference attended in November provided a great opportunity for networking with other regulators and it was also a reinforcement of the great work that our Council and College is doing.

The evaluations from September's training days revealed that Council and committee members continue to benefit from the content of the trainings, but that Council and committee members could benefit from more opportunities to apply their learnings in practice.

MOTION: That the Chair's Report to Council be approved as presented

Moved: Hardeep Fervaha  
Seconded: Marianna Kaminska  
CARRIED

#### 6. Registrar Report

Kelly Dobbin, Registrar introduced her report and provided highlights.

The Ministry-led College Performance Measurement Framework (CPMF) 2022 cycle ends on December 31<sup>st</sup> and the College's report will be submitted to the Ministry and posted to our website by March 31<sup>st</sup>, 2023. The College has not yet received the summary report for 2021 which provides an overview of the performance of all 26 health regulatory Colleges. It will be shared with Council once received. In general, the College was able to demonstrate compliance with no misalignment, however, there were some instances where there could have been more information provided.

Work continues on the competency-based-assessment program. A request for proposals was posted in October and some have been received, a candidate is expected to be selected soon with work starting in the new year.

The College is pleased to report that the Orientation and Assessment program has formally launched and is in the midst of receiving applications from Internationally Educated Midwives

It was noted for Council that Bill 106, legislation to reduce barriers faced by applicants to the regulated health professions will come into effect in January. The College is working hard to be prepared and ready. Regarding the English/French language proficiency requirement, the College is already in compliance with requirements but is working toward having a Council-approved policy in place as soon as possible. The Registration committee has already considered key concepts for the policy and will meet early in the new year to approve a policy for Council approval.

An update on the website redesign was provided. The redesign is not a rebranding but is based on the both the needs assessment that was conducted last year and the recommendations that came out of that process, and on our strategic initiatives that are set to build engagement and foster trust with the public and midwives. The redesign will also improve upon accessibility needs and is expected to launch next year.

Annual budget planning has commenced, and the Executive committee will see a draft in February before coming to Council in March.

Staffing updates were also provided. Current Director of Registration, Nadja Gale will be transitioning to the role of Director of Strategy and Governance and the College is currently recruiting for a Director of Operations. Stefano Biscotti continues to support the role in the interim. Recruitment for the Director of Registration will post in the coming weeks.

MOTION: That the Registrar's report be approved as presented

Moved: Marianna Kaminska

Seconded: Jyothy Nair

CARRIED

## 7. Executive Committee Report

Claire Ramlogan-Salanga, Chair introduced the Executive report and Stefano Biscotti, Interim Director of Operations joined the meeting to provide any clarifications needed to the Q2 statement of operations approved by the committee.

Committee appointments and composition for 2023 were presented and approved with two revisions noted in the motions.

**MOTIONS:**

- I. That the Executive report be approved as presented
- II. That the proposed 2022-2023 committee composition be approved with the revision to committee assignments that Don Strickland will become chair of Client Relations and that Oliver Okafor will be removed from Client Relations committee and revision to public member under Registration is Samantha not Sarah.

Moved: Marianna Kaminska  
Seconded: Claire Ramlogan-Salanga  
CARRIED

8. Quality Assurance Committee

Lilly Martin, non-Council professional member and Chair of the Quality Assurance Committee introduced the proposed Record Keeping Standard which was reviewed in detailed and revised for currency and relevance to current midwifery practice. The last review was done in 2017.

A question was posed regarding opportunities to audit to ensure the standard is being followed. The Quality Assurance Program includes a Peer and Practice Assessment program where the process includes opportunities for chart reviews.

Minor copy edit revisions were provided and Council approved the standard.

**MOTION:** That the revised Record Keeping Standard be approved with an implementation date of April 1, 2023.

Moved: Judith Murray  
Seconded: Robyn Berman  
CARRIED

9. IN CAMERA

MOTION: Be it resolved that Council move in-camera at 2:51 pm.

Moved: Donald Strickland  
Seconded: Hardeep Fervaha  
CARRIED

MOTION: Be it resolved that Council move out of in-camera at 3:44 pm.

Moved: Marianna Kaminska  
Seconded: Alexia Singh  
CARRIED

10. Adjournment

MOTION: That the meeting be adjourned at 3:49 pm

Moved: Robyn Berman  
Seconded: Alexia Singh  
CARRIED