



Name Change Request Form

To request a name change, please complete and submit this form with the required supporting documentation listed below:

- Legal documentation confirming the name change (e.g. marriage certificate, Ontario change of name certificate or divorce certificate) OR
- Valid copy of photo ID (e.g. passport or driver's licence displaying your new legal name)

Previous Name	Registration #
Legal Last Name:	
Legal First Name:	Legal Middle Name:

New Name
Legal Last Name:
Legal First Name: Legal Middle Name:

Signature:	Date:
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The College doesn't charge a fee to re-issue registration documents and to update College records for name changes. Please choose one of the following methods to submit your request:

ELECTRONIC

You can submit this form with your supporting documentation via the College's secure deposit box by [clicking here](#). (Preferred method by the College).

MAIL

This form with your supporting documentation can be mailed to the College's office at:
21 St. Clair Avenue East, Suite 303, Toronto, Ontario, M4T 1L9.

Once a name change request is processed, the College will update the Public Register and inform stakeholders of the change. In addition, an updated electronic wallet card and certificate will be available via the registrant portal. Registrants in the general or inactive class of registration will be issued a new hard copy certificate of registration that will be sent by regular mail within 4 weeks of the change.

Please allow 10 business days for the College to update its records and to inform stakeholders.