



## Application for Certificate of Registration Class Change from GENERAL to INACTIVE

As a General class member of the College of Midwives of Ontario, I submit this application to change my registration certificate class to INACTIVE as of the date provided below.

Please allow a **minimum** of 10 business days to process your request. For further information, and to ensure there are no significant delays in the processing of your application, please read the [Changing Class of Registration Overview information](#), available on the College website.

First Name:	Last Name:	The College Registration #
Requested Date of Change (Changes cannot be retroactive): (dd/mm/yy)		

*Note: The College will confirm the effective date of the change following processing.*

### **Eligibility**

- I confirm I am a holder of a General certificate of registration.
- I confirm I am not in default of any fees, penalty or other amount owing to the College.
- I confirm I am not in default of providing any required information to the College.

### **Declaration**

#### **Should I be issued an Inactive certificate of registration:**

- I understand that while inactive, I cannot practise midwifery in Ontario. I understand that the practice of midwifery in Ontario consists of the scope of practice statement, the controlled acts authorized to midwives, and all other activities that are in the public domain that fall within the midwifery scope of practice, including but not limited to breastfeeding support.
- I understand that if the Registrar receives information that I am engaging in the practice of midwifery while inactive, further action may be taken which could result in the commencement of a registrar's investigation or revocation of my certificate of registration.
- I understand I am required to renew my registration annually with the College to continue to be a holder of an Inactive certificate of registration, and to remain a member of the College.
- I understand I need to apply to change my class back to General before I am able to practise midwifery in Ontario, and at that time meet the requirements for a General certificate of registration, including current clinical experience and active practice, fees, professional liability insurance, current proofs of NRP, CPR, ES, and the successful completion of the College's Jurisprudence Course, if not previously completed.
- I understand my class change application – Inactive to General will be reviewed to ensure current clinical experience and active practice in accordance with the [Registration Regulation](#) and any College policies. I further understand that a review by a Panel of the Registration Committee may be required to determine a requalification program if the current clinical experience requirements for a General certificate of registration, as outlined in the Registration Regulation, are not met.



**Please indicate the reason you are requesting to move to the inactive class:**

- Temporarily not practising     Permanently not practising

Health related     Pursuing further education     Parental leave     Unable to find work as a midwife

Unable to obtain hospital privileges

Moving out of province:

- returning to home province/country to practise midwifery
- moving to another province or country to practise midwifery
- moving to another province/country–no intention to practise as a midwife in that province/country

Working in another capacity:

- working in another field
- midwifery related work (research/education/administration/other)
- non-midwifery related work in field of health care

Other – please specify below:

Applicant Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: (dd/mm/yy) \_\_\_\_\_

**For College Use Only**

Approved by the College: \_\_\_\_\_

Effective Date (dd/mm/yy): \_\_\_\_\_