

## Quality Assurance Program Exemption Request

A member can be granted an exemption from any of the requirements of the Quality Assurance Program (QAP) because of exceptional circumstances such as illness, parental leave, or disability leave, or any other circumstance that the Quality Assurance Committee (QAC) considers appropriate.

Members requesting an exemption must complete this form to provide the QAC with the reason(s) for their request. Please complete and return to [qap@cmo.on.ca](mailto:qap@cmo.on.ca)

### Personal Profile

Name: \_\_\_\_\_ Registration #: \_\_\_\_\_

Reporting Year: \_\_\_\_\_

Please identify the number of months registered in the general or supervised practice class during the 3-year reporting period.

Number of months:

QAP reporting requirement(s) from which you are requesting exemption:

Learning Plan

Peer Case Reviews

If you completed any QAP activities during the reporting year, please describe them here:

### Reasons for exemption request

Please identify any significant obstacles faced over the course of the reporting year that prevented you from fulfilling the requirements of the QAP.

### Exemption panel process & decision

Exemption requests must be received prior to October 1 of the reporting year for which you are applying and will be reviewed by a panel of the QAC. You may be asked to submit additional information to the committee, if more information is required to reach a decision.

Members requesting an exemption will be notified of the panel's decision via email from the College. If the QAC does not approve your exemption request, you may be considered non-compliant with the QAP.

Member Signature:

Date: