

MINUTES OF BOARD MEETING

Held on October 2, 2024 | 9:30 am to 3:00 pm
College of Midwives of Ontario Office (21 St Clair Ave E)

Chair:	Claire Ramlogan-Salanga
Present:	Alexia Singh, RM; Don Strickland; Edan Thomas, RM; Hardeep Fervaha, RM; Isabelle Milot, RM; Jyothy Nair, RM; Lynne-Marie Culliton, RM; Marianna Kaminska; Maryam Rahimi-Chatrri, RM; Tina Walia-Rao
Regrets:	Judith Murray
Staff:	Abinaya Kalanandan, Emma Hosein, Kelly Dobbin, Lieran Docherty, Megan McCarrell, Michele Pieragostini, Nadja Gale, Nancy Tran, Inaara Gamber, Victoria Marshall
Observers:	Vivian Pang (MOH)
Recorder:	Emma Hosein

1. Call to Order: Welcome and Land Acknowledgement

Claire Ramlogan-Salanga, Chair, called the meeting to order at 9:34 am and welcomed all present, then shared a land acknowledgement to open the meeting.

2. Declaration of Conflict of Interests

No conflicts of interest were declared.

3. Proposed Agenda

MOTION: That the proposed agenda be approved as presented.

Moved: Jyothy Nair
Seconded: Maryam Rahimi-Chatrri
CARRIED

4. Consent Agenda

MOTION: That the consent agenda consisting of:

- Draft Minutes of June 26, 2024, Council Meeting, and Q1 Reports of:

- Inquiries, Complaints and Reports Committee
- Registration Committee
- Quality Assurance Committee
- Discipline Committee
- Fitness to Practise Committee
- Client Relations Committee
- Registration Data (Non-Committee)

Be approved as presented.

Moved: Tina Walia-Rao
 Seconded: Hardeep Fervaha
 CARRIED

5. IN CAMERA

Pursuant to the Health Professions Procedural Code of the *Regulated Health Professions Act, 1991, section 7(2)(b)*,

MOTION: That the Board move IN CAMERA at 9:45 am.

Moved: Claire Ramlogan-Salanga
 Seconded: Jyothy Nair
 CARRIED

MOTION: That the Board move out of IN CAMERA at 9:59 am.

Moved: Jyothy Nair
 Seconded: Alexia Singh
 CARRIED

6. Chair Report

Claire Ramlogan-Salanga, Chair, introduced the report as provided in the October 2, 2024, Board meeting materials and added detail and further context to a few key areas. The Chair spoke to several changes to the Board slate. The Chair thanked the Directors leaving the Board for their work and commitment and welcomed the new Directors.

The Chair concluded by speaking briefly about attending and participating in various activities and events since the last Board meeting and highlighted recent activities and engagements with system partners.

MOTION: That the Chair Report be approved as presented.

Moved: Isabelle Milot

Seconded: Maryam Rahimi-Chatri
CARRIED

7. Registrar-CEO Report

Kelly Dobbin, Registrar-CEO, introduced the report as included in the October 2, 2024, Board meeting materials.

Nancy Tran, Director of Registration, spoke to Registration department and policy updates, including preliminary registration renewal data.

Michele Pieragostini, Director of Professional Conduct, spoke to departmental and policy updates highlighting the Health Professions Discipline Tribunal, currently administered by the College of Physicians and Surgeons of Ontario on behalf of several health profession colleges, and noted that joining it may support governance modernization efforts within the College.

Megan McCarrell, Director of Professional Practice, provided updates on several initiatives and emerging issues. The May 2024 expanded drug list for midwives, an interim measure toward the Board's preferred framework of prescribing to scope, has faced challenges, particularly around the RSV vaccination, which may require further regulatory changes. The first cycle of the Professional Development Portfolio declaration has now closed, and the process yielded a lot of positive engagement with midwives. Twenty percent of portfolios have been randomly selected for audit, along with the small number of individuals who were non-compliant with their declarations.

Victoria Marshall, Communications and Stakeholder Relations Officer, provided updates on communications work underway at the College. Two public engagement surveys are currently out in the field. The first survey is being conducted by Pivotal Research with the objective of better understanding public perceptions of midwifery and the role of the College. The second survey is regarding experiences of using the College's website.

Nadja Gale, Director of Governance and Strategy, provided governance updates, confirming that amended by-laws have been implemented as of August 1, and noting that these by-laws are a first step in driving governance modernization work forward. Emma Hosein, Governance Officer, spoke to the Board Director orientation process and the series of meetings that happened in this regard in September between new Board Directors, College staff, and the Board Chair.

Lieran Docherty, Director of Operations, provided operations updates, including that the learning and development plan for staff that was created this fiscal and aligns with the strategic plan is progressing well to this point and work will continue over the next two quarters.

MOTION: That the Registrar-CEO Report be approved as presented.
Moved: Marianna Kaminska

Seconded: Hardeep Fervaha
CARRIED

8. Executive Committee Report

Claire Ramlogan-Salanga, Chair, introduced the report, which was included in the October 2, 2024, Board meeting materials.

Lieran Docherty, Director of Operations, presented the final Q1 Statement of Operations, as included in the October 2, 2024, Board meeting materials, and provided necessary context.

The Chair then proceeded to review some of the key points from the report, including the findings and conclusions from the assessment of the external auditor, Hilborn LLP, which continues to be a communicative and collaborative process as it has been in years past.

The Executive Committee continues to work with the Governance and Strategy Department to strategize governance modernization. Some key revisions to the governance schedule are part of this work, including commencing the governance year in June rather than October (to better align with the College's fiscal year), shifting to a minimum of three Board meetings per year as opposed to four (with the option to have a special meeting at any point if needed). The schedule will remain status quo at this time, with the shift to the new schedule planned for June 2025. Details regarding changes to elections timing and governance policies will be needed to operationalize these plans are forthcoming. Proposed dates for upcoming Board and Executive Committee meetings have been included for the Board's consideration.

Committee appointments have been brought to the Board for approval on an interim basis so that new Board Directors can begin committee work promptly and vacancies can be filled.

A Professional Director resignation has left a vacant seat that, in accordance with the General By-law, can be left vacant until the next election cycle. Proposed committee appointments have addressed gaps created by this vacancy. Pursuant with the General By-law, the Board was asked to consider leaving this seat vacant until the next election cycle.

The Board then engaged in a discussion about leadership and succession planning, which is a focal point in the Board's continuous improvement priorities. The Board discussed current and future needs regarding succession planning, and strategized ways to facilitate supported pathways for individuals to take on new leadership roles.

The following motions were presented:

MOTION: I. That the conclusion and recommendations of the annual assessment of the auditor summary report be accepted and an annual assessment be conducted next year.

II. That Hilborn LLP financial auditors be reappointed as the College's independent auditors for the 2024-2025 fiscal year.

Moved: Jyothy Nair
Seconded: Tina Walia-Rao
CARRIED

MOTION: That the proposed 2024-2025 Board and Executive Committee meeting dates be approved as presented.

Moved: Alexia Singh
Seconded: Maryam Rahimi-Chatrri
CARRIED

MOTION: That the proposed committee appointments be approved as presented.

Moved: Isabelle Milot
Seconded: Jyothy Nair
CARRIED

MOTION: That in accordance with article 5.31 of the General By-law– Filling Vacancies, the Board approves leaving the Professional Director seat vacant.

Moved: Jyothy Nair
Seconded: Alexia Aingh
CARRIED

MOTION: That the Executive Committee Report be approved as presented.

Moved: Tina Walia-Rao
Seconded: Don Strickland
CARRIED

9. Executive Committee Elections

Four positions, Chair, Vice Chair (Professional), Vice Chair (Public), and Member at Large (Professional) were acclaimed. The Member at Large (Public) was filled with a nomination from the floor, which was also acclaimed.

MOTION: That the Board accepts the acclamations of Claire Ramlogan-Salanga as Chair, Edan Thomas as Vice Chair (Professional), Donald Strickland as Vice

Chair (Public), Isabelle Milot as Executive Member at Large (Professional), and Tina Walia-Rao as Executive Member at Large (Public).

Moved: Jyothy Nair
Seconded: Marianna Kaminska
CARRIED

10. Approval of the 2024-2025 Slate of Board Directors

The following motions were presented:

MOTION: That the following slate of Directors be approved as the 2024-2025 College of Midwives of Ontario's Board:

Professional Directors: Lynne-Marie Culliton, Isabelle Milot, Jyothy Nair, Maryam Rahimi-Chatrri, Claire Ramlogan-Salanga, Alexia Singh, Edan Thomas

Public Directors: Anna Boudria, Marianna Kaminska, Judith Murray, Donald Strickland, Tina Walia-Rao

Moved: Hardeep Fervaha
Seconded: Maryam Rahimi-Chatrri
CARRIED

11. HOUSEKEEPING

In accordance with the Governance Policies and current governance schedule, the Board took time to complete the Annual Board Evaluation, which is an opportunity for the Board to reflect on the past year and identify opportunities for improvement going forward. Board Directors then took time to complete the post-Board meeting feedback survey.

The next Board and Committee Training & Board Meeting dates are as follows:

December 10-11, 2024 (via videoconference)
March 25-26, 2025 (via videoconference)

12. ADJOURNEMENT

MOTION: That the meeting be adjourned at 2:40 pm.

Moved: Lynne-Marie Culliton
Seconded: Jyothy Nair
CARRIED